

FINAL REPORT OF THE FELLOWS' ROOMS COMMITTEE 2016

The Fellows' Rooms Committee met on 11th January, 18th May and 23rd June 2016. These deliberations have resulted in the attached Schedules of Allocations for Fellows and Affiliates for the academic year 2016-17 which were approved by Council. In making these allocations, the Committee has proceeded in accordance with Standing Order B.2.2, including the review of tenure by Fellows retiring in September 2016 and of that of those retired Fellows due for triennial review. This year, the Committee has also sought to develop some new strategic directions for allocation of Fellows' Rooms - with the agreement of Council, which discussed the subject at its meeting on 21st April 2016.

September Inspection of Rooms and I Staircase New Court

With a new President in the Chair and a relatively new Domestic Bursar as Secretary, the Committee decided in September 2015 to make a full inspection of all rooms in College currently occupied by Fellows. This revealed some issues that, in the Committee's view, needed to be addressed by the development of new policies. In particular, some Fellows were accommodated in rooms that were clearly more suited in size and location to single student occupancy. At the other end of the spectrum, it was evident that some 30 sets suitable for full residential use were assigned to Fellows who either did not live there at all (16) or who could only be described as partially resident (14). Moreover, 14 of the Fellows occupying these 30 rooms were non-resident retired colleagues – and a further 8 sets, suitable for partial residence or indeed for student pairs, were also occupied by an additional 11 non-resident retired Fellows. Some of these rooms appeared to the Committee to be chronically under-used, resulting in wastage of energy and physical resources, loss of potential revenue from student rents and other expenditure, and, perhaps most importantly, loss of regular participation by occupants in the collegiate community. Whilst the College is fortunate in having an extensive room stock, it seemed to the Committee that this situation should not continue unchecked at a time when the Estates Strategy Review is pointing towards the need for further student accommodation within the curtilage or, indeed, in terms of the College's obligations to use its resources efficiently under the charitable status from which it benefits.

In April 2016 the Council agreed that, in recommending allocations for 2016-17, the Committee should proceed with the principle of freeing up residential sets where possible by asking more Fellows who were retired and/or who did not need their own space in College for teaching and research purposes to share accommodation. The set F1 in Second Court has been in use as a shared group facility for several years. To this has now been added the ground-floor level-access set I4 New Court, which has been splendidly refurbished by the Maintenance Department with a sitting room, a room with lockers for storage of personal effects, a bathroom and a full kitchen. Next door is the en suite bedroom I3 (which also has a kitchenette) that can be booked by any Fellow who does not have her or his own sleeping facilities for occasional overnight stays in College (it is not envisaged that such a Fellow would use this room more regularly than once a week). It may be necessary to investigate offering Junior Guest Rooms to such Fellows on the nights when Feasts are taking place.

A related problem identified by the Committee during its September room inspection was a shortage in the College of good-sized single studies with shared bathroom and kitchenette facilities for the use of non-resident Fellows. This is addressed in the following section of this Report.

The Estates Strategy Review and E Staircase New Court

The Committee's meeting in January 2016 was held in order for its views on Fellows' accommodation to be fed into the ongoing College Estates Strategy Review. As a result, the Committee recommended that Fellows' accommodation should in future be clustered at particular points in the College best suited to either Fellows' residential or teaching use. It noted that this approach, though rather lost in recent times, had been fundamental to the original designs of New Court, the Maufe and the Cripps Buildings, and the Committee's opinion was that most Fellows would prefer a return to the principle of being accommodated with other Fellows, even though this would never be absolute and there would remain opportunities for those who preferred to be housed cheek-by-jowl with undergraduates.

Bearing this in mind, the Committee asked the Buildings Committee, which was making plans at the same time for the refurbishment of E Staircase New Court (the 'Wedding Cake') along the lines of the existing pattern of occupancy, if that building could be fitted up instead at a suitably high specification for the exclusive use of Fellows in line with part of its original function. This suggestion was accepted by the Buildings Committee and by Council, and Purcell Architects were commissioned to draw up the plans for construction over a 36-week period from the summer of 2017 to the late Spring of 2018. E Staircase New Court will therefore provide 20 new rooms for Fellows on its first, second and third floors: 14 will be studies (6 with their own toilet/shower room); 5 will be sets suited to partially resident Fellows (with sitting room, bedroom and private bathroom); and one will be a fully residential set (adaptable as a partially residential set with the gain of an additional study at some future stage). There will be communal kitchen facilities on each floor (as well as additional bathrooms and/or toilet facilities). The ground floor will contain two sets on the west side (for disabled students as at present), and two large Senior Guest Rooms on the east side. The upper floors will be accessible by lift for the convenience of Fellows and so as to allow access (to all but three rooms, because of floor level limitations on the second floor) for disabled students for supervisions.

Whilst the E Staircase New Court rooms will not be available until the 2018-19 academic year, the attached Schedules already embody some moves towards a policy of clustering. For example, they take in, for the use of Fellows not heavily engaged in teaching, the four small studies on the third floor of A Staircase Cripps that share a hallway with the residential Fellow's Set A20 (this Staircase proved particularly problematic for student noise in 2015-16). It is envisaged that the rooms on the first and second floors could be similarly reallocated over coming years to Fellows in need only of a small study, if the policy proves successful. In the same way, the three rooms of F6 Cripps that are currently occupied by students, sandwiched between floors of Fellows, are also being taken in for Fellows' teaching studies.

Rating of Rooms and Classification of Fellows by Type

Two other areas of development need to be reported to Council here. First, the President, Domestic Bursar and Accommodation Officer have carried out an exercise of categorising Fellows Rooms by type, resulting in the following classifications to assist in room allocations moving forward:

- 1) Full Residential set
- 2) Partial residential set (private bathroom but not necessarily private kitchen)
- 3) Large study (perhaps more than one room, but no private bathroom)
- 4) Small/Medium study
- 5) Collectively shared set

In addition, a number of rooms in the first three courts and New Court were denoted as suitable for Tutorial or other College Officer use. Of these, 15 are fully residential sets, 2 partially residential sets and 8 classified as a 'Large Study' (more than one room but no bathroom). In the attached Schedules two teaching Fellows who do not hold College Offices have been asked to give way respectively to an incoming Tutor and the incoming Dean and it is likely that the Committee will recommend further rationalisations of this type in ensuing years.

In order to then match up Fellows to suitable rooms moving forward, the Committee has also been working to develop a classification system for Fellows by type. The current thinking is as follows:

TYPE 1 FELLOW

Full resident Fellow: living in College full-time.

Requirements: a self-contained good-sized set with at least a sitting/study/teaching room, a separate bedroom, a private bathroom and a private kitchen/kitchenette.

TYPE 2 FELLOW

Partial resident Fellow: staying in College several nights each week during term time and possibly during vacations, but principal home not in (or within 20 miles of) Cambridge.

Requirements: at least two rooms (good-sized study/teaching room and separate bedroom) plus private bathroom. Kitchen/kitchenette facilities likely to be shared with another Fellow or other Fellows.

TYPE 3 FELLOW

Non-resident Teaching/Research Fellow: generally but not necessarily pre-retirement Fellow staying overnight in College on the odd night, but principal home in (or within 20 miles of) Cambridge.

Requirements: good-sized study/teaching room with sofa-bed and access to shared bathroom and kitchen/kitchenette facilities, preferably shared with another Fellow or Fellows.

TYPE 4 FELLOW

Non-Resident Fellow without need of space for teaching or research based in College.

TYPE 4A Requirements: for those frequently in College, a small individual or co-shared study room and access to shared bathroom and kitchen/kitchenette facilities, shared with other Fellows (or with students). Availability of bookable New Court I3 Fellows' Sleeping Room overnight if ever needed (or of JGR guest room on feast occasions).

TYPE 4B Requirements: for those infrequently in College (whether retired or not) a good-sized sitting room shared with a number of other Fellows with easy access to bathroom/kitchen facilities shared with the other Fellows. Availability of bookable New Court I3 Fellows' Sleeping Room overnight if ever needed (or of JGR guest room on feast occasions).

Title A Fellows

All five Title A Fellows entering upon their tenure in 2016 expressed a wish to reside in College. In response, the Committee has followed Standing Order B.2.2(d) rather than B.2.2(g), since the latter only provides that three Title A Fellows wishing to reside in College must be so accommodated in their first year. The Committee has taken the view that all should be accommodated within the curtilage, as this adds to the strength of the College's resident community of Fellows (and of the resident collegiate community in general). One incoming Title B Fellow, elected at the start of the summer, was offered fully residential accommodation as part of the recruitment process. As no suitable set in College was available at that late stage, Standing Order B.2.2(f) was used, the Fellow being offered a nearby apartment for 2016-17 charged as though it was a set in College.

Student Rooms

The Schedules attached result in 4 suitable single rooms and 5 suitable doubles being returned to the student room stock, a total of 14 student beds. However, consolidation of rooms in Cripps A and F Staircases means that 10 student singles are made over to Fellows as small studies in suitable locations, whilst it has been necessary to take 4 student doubles in suitable locations (for a new Tutor and for three Fellows wishing to reside). The loss of student places is thus 18, a net loss of 4 places overall therefore. However, these moves have all resulted in clustering and more sensible allocation of space, and it is anticipated that there will be net gains of student rooms once E Staircase New Court is completed in 2018 and as the policy of moving 'Type 4' Fellows to shared facilities continues in coming years.

Thanks

The Committee wishes to extend its warm thanks to all those Fellows who have agreed to move rooms in the interest of helping the College allocate its resources effectively and efficiently. The Committee also thanks the Accommodation Officer, Gemma Leavens, who has worked hard to assist in the process of review, development of strategy and reallocation that has taken place in 2015-16.

Dr Frank Salmon, President (Chair) Mr Mark Wells, Domestic Bursar (Secretary), Dr Matthias Dörrzapf (Senior Tutor), Dr Sue Colwell, Prof. Bob Evans, Dr Howard Hughes, Prof. Christel Lane

1st October 2016

SCHEDULE OF FELLOWS' ROOM ALLOCATIONS 2016-17

Proposed to Council, 21st July 2016, by the Fellows' Rooms Committee, and amended as necessary over summer 2016

Red = fully residential

Purple = partially residential

Italics = room movements on student stock

ROOM	VACATING	TAKING
E2 First	Heavisides	Bell
E5 First	Partner	Simons
F4 First	Simons	Willerslev
K3 First	T. Knowles	Breeze (CTA)
C4 Second	Arsan	Chaplain
E6 Second	Winter/de Volder	Laue (Dean)
E7 Second	Weatherup	Paulsen
F1 Second	Lewis	Johnson/P. Matthews/Charles/ Burton/Staunton
G3 Second	Miracle	Woods (Tutor)
G6 Second	<i>1 student</i>	Miracle
G7 Second	<i>1 student</i>	Simons
H2 Second	Gilbertson/Harris	H. Martin
C4 Third	Clarke	<i>2 students</i>
D2 Third	Chaplain	<i>2 students</i>
C5b Chapel	Shao	H. Knowles
D2 Chapel	P. Matthews/Johnson/ Staunton/McMullen	<i>2 students</i>
A1a North A1b	A. MacFarlane/Charles/James Ghahrarami	<i>2 students</i>
D2a North D2b North	Reddy Paulsen	Teal Teal
B5 New	VIP Guest Set	Stevens

B9 New	<i>2 students</i>	Bryson
E5b New	Iliffe	<i>2 students</i>
I1 New	<i>2 Students</i>	Iliffe
I2 New	<i>2 students</i>	Arsan
I4 New	<i>[New room]</i>	Retired or no own room need: Lewis/A.MacFarlane/ Harris/Suhov/Ghahrarami/ Arnold
I8b and c New	Lees (on leave)	de Volder
I8d New	Adamo	JCR Office
I9 New	<i>2 students</i>	Paszkowski (Tutor)
I13 New	<i>1 student</i>	Watts
A19 Cripps	<i>1 student</i>	Clarke
A20 Cripps	Toland	di Bernardo
A21 Cripps	<i>1 student</i>	Wheeler
A22 Cripps	<i>1 student</i>	T. Knowles
A23 Cripps	<i>1 student</i>	S. Martin
A28 Cripps	R. Evans	VIP Guest Set
B7 Cripps	Woods/Suhov	<i>1 student</i>
B24 Cripps	H. Knowles	<i>1 student</i>
D3 Cripps	Multi-Faith Room	<i>1 student</i>
D8 Cripps	Martin	Multi-Faith Room
D22 Cripps	Slight	<i>1 student</i>
F6a Cripps	<i>1 student</i>	R. Evans
F6b Cripps	<i>1 student</i>	Gilbertson
F6c Cripps	<i>1 student</i>	Murton (CTA)
F11c	Burton	Santangelo

4 Merton Hall	Chomse (Fellow)	Chomse (CTA)
7 Merton Hall	Arnold	McMullen
9 Merton Hall	Watts (shared with Faultless)	Parker Dixon (CTA)
E6b Corfield	Laue	Weatherup
G2b Corfield	Paszkowski	Winter
I1 Corfield	Steiner	Chen

SCHEDULE OF ROOM ALLOCATIONS FOR AFFILIATES 2016-17

Cindrova-Davies	CTA	B1a Chapel	No change
Dean	CTA	C2 New	Vacancy
Froemel	CTA	C3 New	No change
Murton	CTA	C2 New	Moves to Cripps F6c
Parker Dixon	CTA	9 Merton Hall	Shares with Faultless
Olmedilla Herrero	CTA	None needed	No change
Partner	CTA	E5 First	No change
Povia	CTA	C1b Chapel	No change
Sadler	CTA	B1a Chapel	No change
Sällström Matthews	CTA/DoS	C3 New	No change
Vial	CTA	None needed	No change
Biberauer	DoS	None needed	No change
Bonner	DoS	None needed	No change
Breeze	DoS	K3 First	<i>Vice T. Knowles</i>
Chatterjee	DoS	None needed	No change
Dybowski	DoS	None allocated TBC	
Lindenthal	DoS	None allocated TBC	
Howell	DoS	None needed	No change
Manning (Psychology)	DoS	None allocated TBC	
Morrison-Helme	DoS	F1c	No change at present
Skelton	DoS	None needed	No change
Faultless	Musician	9 Merton Hall	Shares with Parker Dixon
Jenkins	Writer	Merton Hall Cottage	No change
Kuegeler-Race	Lector	E20 Cripps	No change
Lejosne	Lector	B21 Cripps	No change
Walker	SJ Voices	H2 First	No change